

CO·ZI·MA·EU



YOU ARE CAPABLE OF MORE
THAN YOU THINK !

*Show your qualities in the COZIMA
ePortfolio.*

Are you looking for work or an internship but find it hard to present yourself ?

You are capable of more than you think !

With everything you do and wherever you make the effort, you are learning and developing more but it can be hard to determine your strengths and qualities. It can be hard to put this into words. To explain what you are capable of, what you have learned and what your interests are. This can also make it hard for others to understand. Diplomas aren't always a fair indication as to why you may be suitable for a certain type of work. This is where the COZIMA ePortfolio can help you !

This is what the COZIMA ePortfolio can do :

COZIMA means, " making your competences visible."

By making you own digital ePortfolio, everything that you are capable of, your experiences and the things that you have learned become visible. This is your own virtual collection presentation folder. The COZIMA ePortfolio is really cool !

You can use it on your smartphone, tablet or

computer. You can save all of your experiences, photos and movies, write messages, prepare for interviews and a lot more. You can even print your COZIMA ePortfolio, send applications digitally or upload it to a mediation agency or employer.

You can do a lot !

If you would like to be aware of all that you know and are capable of, consider the COZIMA ePortfolio.

It helps you to get an overall view of everything you have learned already and what you would like to learn in the future what you would like to achieve in your future profession, if you have that in mind give a clear picture about yourself at presentations for prospective employers

You can do a lot and you have a lot to show but it's not possible to include all of that in your COZIMA eProfile in just an hour. It will take a little bit of time and perseverance. Ask for some help from your teacher or mentor. It is important to establish who does what and when. A good division of work is necessary so arrange that with the person helping you. An agreement is an agreement !

This is how to do it.

First, fill in all the fields where information is being asked of you that you already know. If something is missing, ask a family member or your mentor for the information. Search for evidence of participation, diplomas and certificates from school, work, internship, membership of an association, hobbies etc. Organise this and upload everything to the right place in your COZIMA ePortfolio.

Other tips :

School and working experience are important but don't forget your other strong points and experiences that are important for work too. Are you accurate with everything you do ? Do you like to cook ? Do you do your own maintenance in your moped ? Are you a member of a sports club ? Are you handy with computers ? All of this information needs to be in your COZIMA ePortfolio. Fill in the information about your school career, your work experience (e.g. Internship or part-time job) and all your other strengths and interests. All of this information needs to be there. All of this information counts !

The better you present yourself in your COZIMA ePortfolio, the better you will be able to present yourself in person. Your portfolio may even become more important than your diplomas.

Why does COZIMA exist ?

Diplomas often give a limited image of what you are capable of and they don't highlight

your strong points enough. Employers and mediators for work don't always value your diplomas the most. They are also looking at other things, what are you good at, are you friendly, can you stand up for yourself. All of this is important to give a good impression of yourself. After all, you don't only learn at school but also at home, with friends, during your internship, at a part-time job and in many more situations.

What does COZIMA want to achieve ?

At COZIMA, everything is about what you are capable of. Not only what you have learned in school but beyond that. The COZIMA-project, which is partly financed by the Erasmus Plus programme, wants to make this available to you. With the COZIMA ePortfolio your competences become visible to yourself but also to others, e.g. employers, employment services or your next school.

In the COZIMA project there are ten German, Dutch and Belgian partners working together, including schools, school administrators and supportive associations.

The COZIMA project runs from 2015 until 2018 but your digital portfolio remains available for the rest of your life, not only in Germany, Belgium and The Netherlands but in all of Europe.

Interested ?

You can find more information on our website : www.cozima.eu

You can contact us through the website.

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